

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**

**May 8, 2019**

**1:00 pm**

Board Members Present: Amy Adkins, Doyle Decker, Jacob Hack, Ryan Hamilton, Karen Leek, Melanie Marris, Jaime Warren, Sharon Whitaker

Board Members Absent: William Lay

ExOfficio Members: Carson Kerr, Elizabeth Morgan

Guests:

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:05pm.
Approval of April Minutes	2 minutes		A motion to approve April minutes was made by Sharon Whitaker with amendment. Jaime Warren seconded. Motion passed.
Approval of Board Travel and per diem	1 minute		Jaime Warren made a motion to approve board travel and per diem for today's meeting. Ryan Hamilton seconded. Motion passed.
Review of Office Personnel Time Records	1 minute		Board chair and vice chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<u>Education Committee:</u> a. Designation of funds for scholarships: ongoing  <u>Complaint/Violation Committee:</u>	<p>The complaint/violation committee made a recommendation to issue a 45-day retroactive suspension and a \$1500 civil penalty in case 19.02 for an individual that worked without a valid license. Melanie Marris seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 45-day suspension, consider 24-days as time served, and a \$1500 civil penalty in case 19.04 for an individual that worked without a valid license. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to open an investigation in case 19.07. Jaime Warren seconded. Recommendation passed.</p>

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		<p><u>Applications Committee:</u></p> <p><u>Communications Committee:</u> No report</p> <p><u>Regulations Revision Committee:</u></p> <p>a. Licensing of medical imaging professions utilizing non-ionizing radiation: ongoing</p> <p>b. Amendments to administrative regulations: The proposed amendments to the administrative regulations are scheduled to be heard at the ARRS Committee on May 14, 2019 at 1:00pm. No public comments were received during the comment period.</p>	<p>The applications committee made a recommendation to approve the application for Charity LaRonge. Jaime Warren seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the application for Eric Whitsell. Karen Leek seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the application for Kyle Boedeker. Jaime Warren seconded. Recommendation passed.</p>
Old Business	15 minutes	<u>MOA with CHFS for Inspections:</u> Ongoing	
Executive Director Update	5 minutes	<p><u>License Update:</u> April</p> <p>a. New: 37</p> <p>b. Renewal: 558</p> <p>c. Late: 5</p> <p>d. Follow-up to late license submissions: in committee</p> <p><u>Related legislative activity:</u> None</p>	

AGENDA ITEM	Time	DISCUSSION	Action
		<p><u>Budget: Report for April distributed</u></p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> <li>d. Outstanding Bills</li> </ul> <p><u>Other:</u></p> <ul style="list-style-type: none"> <li>a. ARRT CE Consensus Meeting 2019 Scheduled for October 11, 2019. The ARRT will cover all travel expenses for one representative from the board.</li> </ul>	<p>Melanie Marrs made motion to approve Executive Director's travel to the ARRT CE Consensus meeting. Jaime Warren seconded. Motion passed.</p> <p>Doyle Decker made a motion to authorize the Executive Director to obtain a procurement card administered through the Public Protection Cabinet. Jaime Warren seconded. Motion passed.</p>
<b>New Business</b>			<p>Doyle Decker made a motion for the regulations revision committee to investigate the use of cropping as it relates to post-processing collimation. Ryan Hamilton seconded. Motion passed.</p>
<b>Future meetings</b>		<p>June 12, 2019</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: <b>125 Holmes Street, First Floor Conference Room</b></i></p>	
<b>Meeting adjourned</b>			<p>Sharon Whitaker made a motion to adjourn meeting. Ryan Hamilton seconded. Meeting adjourned at 2:02 pm.</p>